

AGREEMENT

25

This agreement (referred to herein as the "Agreement") is being made and entered into effective the ___ day of _____, by and between C.W. Augustine, Inc. dba Construction Management Services, with their principal place of business at 3470 U.S. Hwy. 11 DeKalb Jct., NY 13630 (referred to herein as the "Consultant"), and The Town of Rossie (referred to herein as the "Owner").

Whereas, the Owner wishes to renovate the Highway Department Garage at _____, and the Consultant has the expertise to prepare "Bid Documents", Owner and Consultant wish to enter into this agreement in order to clarify the terms, conditions and obligations of both parties; and

Whereas, it is intended that this Agreement shall be for the purpose of preparation of "Bid Documents", and for the Consultant to provide the Owner with expert guidance and advice. and

Now, therefore, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Section I : Preparatory Work

- 1.1 The agreed price for work included in this section shall be \$1200.00, to be paid upon completion.
- 1.2 Consultant shall meet with Owner on site to review project and clarify the scope of work and the Owner's specific requirements.
- 1.3 Consultant shall then prepare Bid Forms, Technical Specifications, and other document necessary for the Owner to advertise for bids and contract for the work.
- 1.4 Consultant shall present the contract documents to Brooks Washburn, AIA Architect, for review and approval. The cost of this review by the architect is included in the agreed price.
- 1.5 Consultant shall deliver 10 copies of approved documents to the Owner.
- 1.6 Consultant shall be present for opening and reviewing of bids to assist Owner with the awarding of the contract at which time this section will be complete.

Consultant: [Signature] [Redacted] [Signature] Date: 10-2-97

Owner: _____ Date: _____